



To: President and Members of Town Council

From: Staff of Public Works

Meeting: March 18, 2024

Re: Forklift trade to Parks Department

Background

On March 4, 2024, Council approved the purchase of a Forklift, model GP6ON from Voss Equipment for \$49,556.40 minus the trade-ins of Unit #353 and Unit #363 for a total purchase price of \$46,556.40. The trade-in value of the two units totaled \$3,000.00. After Council approval, the Park Department has expressed an interest in purchasing Unit #363.

Methodology

It is more cost efficient for the Park Department to purchase Unit #363 from Public Works than to purchase a new forklift. When the invoice comes in for a new total of \$48,056.40, the Park Department will pay \$1,500.00 from their 2022 bond proceeds towards the invoice. This is the same amount Public Works would have received for the trade in from Voss Equipment. Unit #353 will still be traded in to Voss Equipment for \$1,500.

Budget Note: Listed in our 2022 Capital Projects List, the forklift will be funded from the 2022 G.O. Bond, 4413-9152122-64440. The Park Department will pay Public Works \$1,500.00 from their 2022 G.O. Bond funds.

Recommendation: By motion and voice vote, approve the new total purchase price of \$48,056.40 and the sale of Unit #363 to the Park Department for \$1,500.00.